



# **BY-LAWS**

## **2009**

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### **ARTICLE I – MEMBERSHIP**

#### **SECTION 1           General**

Region 6 shall be comprised of separate QMA clubs operating as individual units, grouped together geographically in the following four states; Arkansas, Louisiana, Oklahoma, and Texas.

Region 6 shall have the authority granted by, and recognized by, the Board of Directors of Quarter Midgets of America, Inc. to administer on a Regional and Local Level, all rules, regulations and decisions of Quarter Midgets of America, Inc.

#### **SECTION 2           Applicants**

Any persons 18 years of age or over and who is a paid member in good standing of a Quarter Midget Club belonging to Region 6 and has been accepted by their primary club shall be admitted as a member of Region 6.

### **ARTICLE II – OFFICE**

#### **SECTION 1           Term of Office**

Each elected officer shall serve for two (2) years and hold office until a successor is elected and/or they resign their position. The term of office shall begin January 1<sup>st</sup> of even numbered calendar years. If an officer resigns his position their position may be appointed by the Regional Director without need for a special election. Exception is the Club Representative which will only serve annually based on the outcome of the local clubs election.

#### **SECTION 2           Principal Location**

The principal office of Region 6 shall be in the city of the Regional Director. Region 6 may also have offices at such place or places as the Board of Region 6 may require from time to time for purposes of conducting the business of Region 6.

### **ARTICLE III – MEETINGS**

#### **SECTION 1           Meetings**

Region 6 meetings shall be held at least biannually at a time and place designated by the Regional Director. Meetings of the Region 6 Board of Directors may also be conducted via conference calls as needed and when called for by the Regional Director.

## **SECTION 2            Special Meetings**

Special meetings of Region 6 may be called at any time and place by the Regional Director.

## **SECTION 3            Awards Banquets**

The Regional Board will be responsible for the location and scheduling of the annual awards banquet. Regional awards may be presented at club banquets at the discretion of the RD. The Regional Board is responsible for ensuring all awards are ready and presented at the banquet. The Regional Board may solicit volunteers to assist with awards and banquet preparations. Each club will forward their annual race schedule to the Regional Director when accomplished to ensure banquets are held for each club.

## **SECTION 3            Notices**

Notice of meetings shall be via phone or e-mailed by the Regional Director or Secretary of the Region to each Regional Board Officer and each Club President of Region 6, giving each club three weeks notice of said meeting and place.

## **SECTION 4            Quorum**

At the biannual meeting of Region 6, four (4) members of the Regional Board of Directors and a club President or designee from each club in Region 6 shall constitute a quorum.

## **SECTION 5            Voting**

Voting on Region 6 rule change proposals will be done by members at the club level following the same process as for national RCP $\phi$ . Each club President or designee will vote at the last regional meeting of the year based on their clubs vote. The Regional Board of Officers will have one vote on regional RCP $\phi$ . A tie vote shall be broken by the Regional Director.

# **ARTICLE IV - BOARD OF DIRECTORS**

## **SECTION 1**

The Regional Board of Directors shall consist of ten (10) people; Regional Director, Assistant Regional Director, Secretary, Treasurer, Tech Director, Safety Director and Publicity Director who shall be elected by the clubs in Region 6 on odd numbered years. The RBOD will also include a Club Representative from each club in the Region 6. The Club Representative will be the elected President of each club that is annually elected.

## **SECTION 2**

Any member of Region 6, in good standing, who desires to be a nominee for any of the seven (7) regional officers, shall prepare a signed resume of his/her qualifications for the office they intend to run for and their intent to serve in that capacity. Only 1 person per QMA family membership can run for the Regional Board of Directors. This excludes a spouse that is the elected President of a Region 6 club.

A member may be eligible to run for a position on the Region 6 Board if they are currently a member of Region 6 and have been a member in good standing for at least (1) years.

All resumes should be sent by the published deadline and received by the QMA National Secretary and QMA National Office per QMA rules.

Removal of any Regional Board of Directors in Region 6 will follow QMA By-Laws. Any vacancies by resignation of any board member in Region 6 may be filled by approval of the remaining Board of Directors and Club Presidents or representatives.

## **ARTICLE V – DUTIES OF BOARD OF DIRECTORS**

Each Board member shall perform the duties of his office, including duties as a member of any committee of the board of QMA upon which the Board member may serve, in good faith, in a manner such Board member believes to be in the best interests of the Region and with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances.

Immediately following the election of officers, the officers so elected shall work with the present officers until they take office.

### **SECTION 1           Regional Director**

The Regional Director shall:

- have the authority, granted and recognized by the Board of Directors of Quarter Midgets of America, to administer on a Regional and local level, all rules, regulations and decisions of Quarter Midgets of America;
- oversee all QMA State Races within Region 6 and inform the QMA National Secretary of track location, date and results;
- make sure that all State Races are conducted according to proper rules and regulations as prescribed by QMA;
- attend or cause the Assistant Regional Director to be present at all State Races and to assist when requested;
- follow all rules and regulations of the QMA Authorities and Responsibilities of Regional Directors+ ;
- be responsible for all Novice Training Programs in Region 6;

### **SECTION 2           Assistant Director**

The Assistant Director shall:

- assist the Regional Director in all phases of Regional operations;
- in the absence of the Regional Director, assume the duties of the Regional Director;
- carry out any duties assigned to him/her by the Regional Director or Regional Board;

### **SECTION 3           Secretary**

The Secretary shall:

- be responsible for keeping a complete and accurate record of the activities of the Region and the Regional Board;
- keep minutes of all Regional business meetings and shall send these minutes via e-mail to all Regional Officers and Club Presidents within the Region after the completion of the meeting;
- handle any correspondence requested by the Regional Director or other Regional officers;
- keep the Regional Director advised of all incoming and outgoing correspondence;
- keep a current list of all members of all clubs within the Region, as well as a current list of the officers of these clubs;

### **SECTION 4           Treasurer**

The Treasurer shall:

- keep a complete and accurate record of all financial transactions of the Region;

- keep the funds of the Region in a recognized bank or trust company;
- furnish to all Regional Officers and to all clubs within the Region, a complete written financial report at each biannual meeting and at the end of each calendar year;

Disbursements of funds from the Region may only be made with the approval of the Regional Board of Directors. A budget will be presented to the Region 6 Board of Directors for approval before the beginning of the New Year.

## **SECTION 5            Technical Director**

The Technical Director shall:

- handle the technical affairs of the Region;
- keep a complete list of all technical rules, regulations and interpretations of QMA;
- work close with the Technical Chairman of each club in the Region to insure their knowledge of and compliance with these rules;
- make rulings on local club requests for technical knowledge of and compliance with these rules;
- make rulings on a local club requests for technical knowledge;
- be available for consultation at all Regional QMA sanctioned events;
- serve as a member of a committee headed by the National QMA Technical Director to assist in formulating, interpreting and administering the technical rules and regulations of QMA;

## **SECTION 6            Safety Director**

The Safety Director shall:

- have charge of the safety of the sport within his Region;
- keep a complete list of current QMA rules, regulations, decisions and interpretations covering safety;
- share this information with the Safety Chairman of each club within the Region and make sure that all safety procedures are being followed;
- constantly be on the alert for and recommend changes or additions to existing rules or procedures which will provide greater safety for participants and spectators;
- advise any club or individual of any unsafe practices;
- insist on discontinuance of any unsafe practices or conditions;
- report to the Regional Director any failure to comply;
- serve as a member of a committee headed by the National QMA Safety Director to assist in formulating, interpreting and administering the Safety rules and regulations of QMA;

## **SECTION 7            Publicity Director**

The Publicity Director shall:

- work with each club to head the publicity in Region 6 and be part of a committee headed by the National QMA Publicity Director;
- assist in formulating and carrying out plans and ideas to further the sport of quarter midget racing in the areas of publicity at local, regional and national levels;

## **SECTION 8            Club Representative**

The Club Representative shall:

- work with the Regional Board to carry out interests of each club within the region to benefit the clubs of Region 6 and the Region;

## **SECTION 9            Compensation**

No board member or club representative shall receive any compensation for their time and efforts on behalf of the Region, except for actual out-of-pocket expenses incurred by them on behalf of the region.

## **ARTICLE VI – REGION 6 BANK ACCOUNT/GENERATION OF FUNDS**

A bank account will be established and maintained by the Treasurer of Region 6 and may be located in the city of the Treasurer. The purpose of the account will be to fund all costs associated with the operating expenses, administrative expenses, expenses associated with biannual regional meetings, advertising and promotion.

The funding of the Region 6 bank account will be from pit fees collected at each regional race. The hosting club will submit a club check for the appropriate amount based on the number of entries within 30 days of the event. All funding, assessments or taxation may be voted upon annually by the Region 6 Board of Directors and Club Representative based upon the Annual Region 6 Budget.

## **ARTICLE VII – REGIONAL QUALIFYING RACES**

### **SECTION 1           States Race**

The States Race in Region 6 shall be held Memorial Day weekend. All non-hosting Clubs in Region 6 will shut down during the States Race weekend. Region 6 will hold the States Race on a rotation basis among each club in the Region.

## **ARTICLE VIII – ACCOUNTING BY REGION 6 OFFICERS/DIRECTORS**

At the expiration of term of office, each Officer/Director shall account for and deliver to the Region, all the property and papers which may have come into their hands by reason of such office.

## **ARTICLE IX – AMENDMENT TO BY-LAWS**

These by-laws may be amended or a new amendment adopted, by a two-thirds vote of those entitled to vote and present in person at a Region 6 meeting. Provided that such proposed new amendment is stated in full in the notice of the meeting.

Revised: 03/09 MH